

MEMORANDUM  
OF  
UNDERSTANDING  
COLLIER COUNTY  
PARTNERS IN TRANSITION

December 15, 2008

TO: All Interested Parties

RE: Collier County Partners in Transition Team  
Memorandum of Understanding

The agencies, families, service providers and school district departments who have representatives as member of Collier County Partners in Transition Team are mutually committed to cooperate in the career education and employment placement services of individuals with disabilities. Whereas no single agency has all the necessary resources to adequately meet the needs of individuals, a concerted effort of interagency cooperation provides for full services which will enhance the quality of life for individuals with disabilities. This must begin and grow into a smooth transition to gainful employment and/or independent living within the community.

This Memorandum of Understanding assures that:

- All agencies administering laws pertaining to services for individuals with disabilities understand that eligibility under one law should not, in and of itself, result in a denial of services under any other of the laws.
- The agencies involved are committed to helping coordinate services for individuals with disabilities by providing technical assistance to the local school system and rehabilitative personnel.
- Each participating agency improves coordinated services to individuals with disabilities.
- Each Participating agency continues to seek the active involvement of individuals with disabilities and their families.

Linkages among agencies, service providers, families, and school districts are critical in assisting individuals with disabilities in the transition from school to work or to independent living within the community. On-going linkages between agencies, service providers, families, and school districts serve as the cornerstone of working arrangements for a smooth and effective student transition from school to post school living.

Each member of the Collier County Partners in Transition Team agrees to the following guidelines and procedures:

- Representation and active participation are vital for the Collier County Partners in Transition to accomplish its mission.
- Collier County Partners in Transition will hold, at a minimum, quarterly meetings during the calendar year.
- Agencies, service providers, individuals, family members, and the school district departments shall make every effort to assure that a representative attends the general business meetings.
- Active participation in one or more committees is encouraged.

- Members are responsible for implementation and monitoring of this interagency agreement.
- Existing Federal, State, and Local laws and policies pertaining to confidentiality will be upheld in the sharing of information.

This interagency agreement shall be reviewed and amended, if necessary, on an annual basis by the parties involved. Evidence of such annual review shall be an attachment of this interagency agreement setting forth the date of the review, a brief statement of the outcome of the discussion and signatures of the reviewing parties. Any party, for any reason, may withdraw from participation under the cooperative agreement by giving thirty (30) day notice to all other parties.

### **COLLIER PARTNERS IN TRANSITION TEAM MISSION STATEMENT**

The mission of Collier Partners in Transition (PIT) is to expand and strengthen collaborative relationships among families, students, agencies, schools and community resources to provide successful transition of young adults with disabilities by increasing their awareness of all available post school options and to bring about self advocacy.

### **COLLIER PARTNERS IN TRANSITION TEAM INTERAGENCY AFFIRMATIONS**

We are enthusiastic members of a team dedicated to the coordinated delivery of a comprehensive system of career education, transition and employment placement services for individuals with disabilities.

We understand the different organizational structures within each agency, service provider and school district, and use these differences to develop creative and effective methods for delivering and ensuring quality services to those who need them.

Our positive support of the efforts of the participating agencies illustrates to our community and the state the effectiveness of cooperative ventures.

We acknowledge and appreciate local efforts, which directly impact the successful implementation of united endeavors of agencies, service providers and school districts.

We actively and thoughtfully listen to each other's perspective and respect each other's point of view.

We work together to develop program activities and are willing to reexamine existing practices, are open to new ideas, and have a deep commitment to individuals with disabilities and their families.

We actively and consistently seek the involvement of individuals with disabilities and their families, and encourage their self advocacy.

PARTICIPATING AGENCIES IN COLLIER COUNTY PARTNERS IN TRANSITION

Division of Vocational Rehabilitation

Family Network on Disabilities

Collier County Parks and Recreation Department

Division of Blind Rehabilitation

David Lawrence Center

Collier County Public Schools Exceptional Student Education

Sunrise Community of Collier County, Inc.

Children's Medical Services

Agency for Persons with Disabilities

Bank of America

Publix

COSTCO

**MEMORANDUM OF UNDERSTANDING  
for  
COLLIER PARTNERS IN TRANSITION TEAM**

Program Description:

Eligibility Requirements:

Application Process:

Services Provided:

**Authorized Signature:**

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**Title:**

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**Date:**

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